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Normal School Bulletin

Published Quarterly by State Normal School

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STATE BOARD OF EDUCATION

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SPRING TERM FOR TEACHERS

The regular third term of the session begins March 17. This is the term during which so many teachers in the service enter for work. One can make the term's work by entering not more than two weeks after the beginning which will be March 31.

New classes are started at the beginning of the term. Reservations for this term should be made immediately. A half term's work may be made by entering April twenty-first.

THE SUMMER SCHOOL

The summer school begins June 2. Registration begins June 1. The work offered is as follows:

1. Regular academic and professional courses leading to professional certificates without examination.
2. Professional and academic work for extension of certificates including professional and validated certificates.
3. Academic work for removing conditions for students of high schools, normal schools or colleges.

TWO SUMMER TERMS

The regular school work begins Tuesday, June 2, and closes August 14. It is divided into two terms as follows:

1. The first division closes July 11.
2. The second division closes August 14.

EXPENSES—SUMMER SCHOOL

Board in the dormitories, for the term.....	\$60.00
Library Fee.....	1.00
Athletic Fee.....	1.00
Medical Fee.....	1.00
Matriculation Fee.....	3.00
Breakage and Campus Fee.....	1.00
Total for Term.....	\$67.00

A uniform fee of \$4.00 per session hour which is equivalent to three term hours is required in all public institutions of higher learning, including the normal schools. Students taking any one of the regular courses of eighteen term hours per quarter will pay \$24.00, plus expenses set forth above and the ordinary supply fees shown in the catalog.

FACULTY

The faculty for the summer school is the regular normal school faculty of over twenty members, supplemented by the addition of a good number of experts now holding important educational positions in and out of the state.

DORMITORY

One dollar reservation fee for a room in the dormitory should be sent for spring or summer attendance. Our dormitory accommodations are limited for both men and women and they are taxed to the limit in the spring and summer. We can accommodate the overflow, though, by securing rooms in the town for them. We have rooms for light house-keeping on the school grounds. Others may be obtained in the city.

WHAT TO BRING

Six towels, two pairs of pillow cases, two white spreads, one pair of blankets and two pairs of sheets.

HIGH SCHOOL GRADUATES.

Graduates of high schools who expect to teach will have a good opportunity here to get professional preparation. They can enter at set intervals and get in six terms of three months each.

If one attends twelve weeks he will receive a second class certificate without examination; if twenty-four weeks, a first class certificate; if thirty-six weeks, a Class B certificate.

CLIMATE

The summers in Jacksonville are unusually mild and temperate. The nights always pleasant, the town being surrounded by mountains.

PICTURE SHOWS

The school owns a motion picture machine and famous films are shown at extremely low cost for the benefit of the students, subjects being both entertaining and instructive.

REDUCED RAILROAD RATES.

Most of the railroads in this section of the state granted round trip rates last summer and are expected to do so again this year. Apply to your agent when buying ticket to Jacksonville.

VISIT OF OFFICIALS

Superintendents Abercrombie and Tidwell and Secretary P. W. Hodges of the State Department will visit the summer school at a time to be set later, and an address is expected from each one.

COACHING COURSE GIVEN.

In addition to the regular courses offered, a coaching course in athletics will be given in the Physical Education Department. This is of special interest to principals and assistants who have some form of athletics started in their schools and who undertake to do this work.

TEACHERS' CERTIFICATES THAT MAY BE ISSUED BY THE STATE
DEPARTMENT OF EDUCATION ON THE COMPLETION OF
COURSES IN CLASS A NORMAL SCHOOLS.

I Regulations Regarding the Issuance of Certificates:

1. A pre-normal certificate of the second class to be valid for one year from July first next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the first year of the pre-normal course of a Class A Normal School. This certificate will be issued to high school graduates who take a twelve weeks' course and who are recommended by the president.

2. A pre-normal certificate of the first class to be valid for one year from July first next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the pre-normal course of a Class A Normal School.

3. An elementary certificate, Class B, to be valid for one year from July first next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the work of the junior year in a Class A Normal School and has three terms in residence.

4. An elementary professional certificate, Class A, to be valid conditionally for a period of six years from July first next preceding the date of issue unless otherwise stated in its face may be issued upon a record properly certi-

fied by the president to a person who has graduated from a Class A Normal School.

II. *Requirements for Extension and Renewal of Certificates:*

1. Any expiring or expired certificates issued either on examination, by validation from another state or on graduation from a college or normal school may be extended or renewed for a period of one year upon the satisfactory completion by the holder of a course of study for six weeks in the regular or the summer session of a Class A Normal School or other approved institution. A certificate of any of these kinds may be renewed conditionally for the period of original issue upon completion of such a course for twelve weeks. Any pre-normal certificate, Class B elementary professional certificate or Class B secondary professional certificate may be extended or renewed for a period of one year upon the satisfactory completion by its holder of twelve weeks in a Class A Normal School or other approved institution in the regular or the summer session.

CONTINUANCE OF CERTIFICATES

The satisfactory completion of a course of study in the regular or the summer session of a Class A Normal School or other approved institution for a period of six or twelve weeks will meet the conditions in whole or in part for the continuance of a conditional certificate issued on examination or graduation through the last half of the conditional period named in its face. Each such certificate contains statements of conditions to be met for such continuance.

ISSUANCE OF PRE-NORMAL CERTIFICATES—SECOND CLASS

A certificate of this class may be issued to a recent graduate of an accredited high school or of a non-accredited high school who has satisfactorily passed college entrance examinations upon the completion of one full quarter of credit in a normal school, college or university that has been approved for the academic and professional training of teachers and the recommendation or a prescribed form of the proper official of record.

III. *Regulations Regarding the Amount of Work That Must be Completed in Order to be Granted Extension, Renewal, and Issuance Privileges.*

1. A maximum of 18 hours per week may be elected by any person though only in exceptional cases should the maximum number of hours be taken. Fifteen hours per week shall be required of all persons who are seeking the extension, the renewal, or the issuance of teachers' certificates, and the passing of satisfactory examinations in at least twelve clock hours.

LETTER FROM SUPERINTENDENT ABERCROMBIE

To The Teacher Training Institutions.

For you information I am giving in some detail the regulations which the Department of Education of Alabama has set up for the work of the sum-

mer schools for the year 1924 in so far as your courses may relate to the renewal, the extension, and the issuance of teachers' certificates.

1. The Department will accept for renewal, extension, or issuance of teachers' certificates all professional and academic credit courses offered in the summer session of an approved institution.

2. The Department will accept for extension and renewal of teachers' certificates such other courses of accredited institutions for professional improvement as may have been submitted and approved before the date for the opening of the summer sessions.

3. The Department will not accept for the extension, the renewal, or the issuance of teachers' certificates review courses for the examination. The only value which such courses can possess is better to prepare those who find it necessary or desirable to write examinations for teachers' certificates. If such courses are offered it must be made clear to applicant that no credit of any kind can be given by the Department of Education.

The regulations with reference to periods of attendance are as follows:

1. (a) All persons holding expired or expiring teachers' certificates who satisfactorily complete approved courses of study for periods of twelve weeks each in regular or summer sessions may have their certificates renewed conditionally for periods of original issue.

(b) All persons desiring to have first class and second class pre-normal certificates extended will be required to complete satisfactorily credit courses in approved institutions at regular or summer sessions for minimum periods of twelve weeks each.

(c) All persons desiring to have class B elementary or class B secondary certificates extended will be required to complete satisfactorily credit courses of twelve weeks each in approved institutions at regular or summer sessions.

(d) All graduates of accredited high schools are graduates of non-accredited high schools who pass satisfactorily standard college entrance examinations desiring to secure certificates to teach in the public schools will be required to complete satisfactorily credit courses in approved institutions for periods of twelve weeks each at regular or summer sessions in order to secure second class pre-normal certificates valid for one year, provided that all students who may be applicants for the issuance or renewal of second class pre-normal certificates must submit evidence of having completed the course on Introduction to Teaching prescribed by the State Department of Education.

2. (a) Every expired or expiring certificate issued either on examination or on graduation from a college or a normal school may be renewed for a period of one year upon satisfactory completion by the holder of a course of study for six weeks at a summer session of an approved institution.

(b) The satisfactory completion of a summer school course at an approved institution for a period of six weeks or of a similar course for twelve weeks in the summer or in the regular session will meet part of the requirements for the continued validity of a regular certificate issued subsequent to October 1, 1920. (See bulletin No. 32 for conditions to be met for continued validity.)

In accordance with the regulations set out in this communication and

those prescribed in bulletin No. 32 the following general statements should be noted and observed.

1. A maximum of eighteen clock hours per week may be elected by any person though only in exceptional cases should the maximum number of hours be taken. Fifteen hours per week shall be required of all persons who are seeking the extension, the renewal, or the issuance of teachers' certificates.

2. Teachers certificates will be extended, renewed, or issued upon the presentation to the Department on the prescribed blanks of statements from the institutions in which the courses have been completed, showing that satisfactory grades have been made in at least twelve clock hours for the full six or twelve weeks, the length of time in each case depending upon the requirements to be met by the applicant.

It is the earnest desire of the Department of Education that all persons who may attend the summer sessions shall be encouraged to choose a major portion of their work in the regular credit courses of the institutions with a view to accumulation of credits toward graduation and the securing of certificates of higher rank.

It is the preference that all teachers shall take such professional courses as will be of value to them in the light of their former preparation. It will without doubt be possible for classification committees to assist and advise students in the selection of those courses which will be of the most service in increasing their efficiency as teachers.

Yours very truly,

JOHN W. ABERCROMBIE,

Superintendent.

A LETTER JUST RECEIVED FROM SUPT. ABERCROMBIE

To Teachers, Employers of Teachers and Teacher-Training Institutions of Alabama:

I desire to call your attention to the requirements of the present course of study for the public schools of Alabama that public school music be taught in all of the elementary grades. This subject is not elective, but is required because of its value in the general education of children. In the present age no person is fully and completely educated who is without a knowledge of music and an appreciation of its cultural and civic value.

Since the teaching of this subject is now a requirement of the course of study it is important that there be close cooperation of the teachers themselves, employing authorities and the teacher-training institutions to the end that within the shortest possible time our teachers may be prepared to give instruction in this subject. Your attention is, therefore, directed to the following suggestions with regard to courses and credits in the normal schools and colleges of Alabama for the summer of 1925.

I. It is expected that every such institution not having an approved course in public school music taught by a member of the permanent faculty shall arrange such a course with the approval of the State Department of Educa-

tion and employ qualified and approved persons to give instruction in public school music in their summer quarters.

II. For the reason that the course in public school music to be taught in the elementary grades is based on a particular series of adopted textbooks, it will be to the advantage of the teacher studying this subject in the summer schools for instructors to use the adopted books rather than those of some other series. The State Department of Education will not make this a requirement for credit though it will be urged upon all schools in the interest of uniformity and efficiency.

III. We are advised by directors of courses in public school music that within six weeks of intensive study any interested teacher can learn enough about the subject of public school music to teach it satisfactorily in the grades. It is urged, however, that institutions offering public school music provide instruction through the full twelve weeks of the summer quarter.

IV. In recognition of the value of music in the education of children and in the hope of encouraging teachers to qualify for giving instruction in this subject, the State Department of Education will allow five clock hours of credit each week of an approved course of study for six or twelve weeks to apply on the continuance or the extension of a teachers' certificate. This will mean the granting of credit in public school music on exactly the same basis as any other branch of study in an approved curriculum. In addition, it is expected that in making of contracts to teach, employing authorities will give preference to those teachers who have credits in public school music.

Requesting that you give careful consideration to the importance of immediate training for this valuable phase of our educational program and urging full and immediate cooperation in putting the above suggestions into effect, I am,

Very truly yours,

JOHN W. ABERCROMBIE,

Superintendent.

ENTRANCE REQUIREMENTS

1. An applicant should bring and present to the classification committee any letters he may have received from the normal school regarding credits. A certified copy of one's high school work should be sent to the normal school by the principal on blank to be furnished by this school.

2. The equivalent of four years of high school work of fifteen units is required for entrance to Class A schools, said entrance requirements to be determined either by certificate or by examination as the president may elect. (For entrance to the pre-normal courses see note 6 below.)

3. Graduates from a four-year accredited high school are admitted to the junior year without examination.

4. Graduates of Class A colleges may enter senior year without exam-

ination and complete the professional course in one year or three terms.

5. Applicants for admission without certificates may enter any class by passing satisfactory examinations upon the work below the point of entrance.

6. Students eighteen years of age who have eight units of high school work or hold a teachers' certificate may enter pre-normal at the discretion of the president.

7. Students from high schools not accredited will be classified as pre-normals or unclassified until they meet the entrance requirements.

8. Opportunity to take the entrance examinations will be given within the first three weeks of the quarter to those who have made sufficient previous preparation.

WARNING

Send one dollar reservation fee without delay to insure getting a place. We try to take care of all who come, but cannot guarantee a place to those who do not write in time.

For further information, write to C. W. Daugette, President.