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# NORMAL SCHOOL BULLETIN

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### SPRING TERM FOR TEACHERS

The regular third term of the session begins March 17. This is the term during which so many teachers in the service enter for work. One can make the term's work by entering not more than two weeks after the beginning.

New classes are started to accomodate all who come. Reservations for this term should be made immediately. A half term's work may be made by entering April twenty-sixth.

### THE SUMMER SCHOOL

The summer school begins June 9. Registration begins June 8. The work offered is as follows:

1. Regular academic and professional courses leading to professional certificates without examination.
2. Professional and academic work for extension of certificates including professional and validated certificates.
3. Academic work for removing conditions for students of high schools, normal schools or colleges.

## Letter From Superintendent Abercrombie

### To Teacher Training Institutions:

For your information I am giving in some detail the regulations which the Department of Education of Alabama has set up for the work of the summer schools for the year 1924 in so far as your courses may relate to the renewal, the extension, and the issuance of teachers' certificates.

1. The Department will accept for renewal, extension, or issuance of teachers' certificates all professional and academic credit courses offered in the summer session of an approved institution.

2. The Department will accept for extension and renewal of teachers' certificates such other courses of accredited institutions for professional improvement as may have been submitted and approved before the date for the opening of the summer sessions.

3. The Department will not accept for the extension, the renewal, or the issuance of teachers' certificates review courses for the examination. The only value which such courses can possess is better to prepare those who find it necessary or desirable to write examinations for teachers' certificates. If such courses are offered it must be made clear to applicants that no credit of any kind can be given by the Department of Education.

The regulations with reference to periods of attendance are as follows:

1. a. All persons holding expired or expiring teachers' certificates who satisfactorily complete approved courses of study for periods of twelve weeks each in regular or summer sessions may have their certificates renewed conditionally for periods of original issue.

b. All persons desiring to have first class and second class pre-normal certificates extended will be required to complete satisfactorily credit courses in approved institutions at regular or summer sessions for minimum periods of twelve weeks each.

c. All persons desiring to have class B elementary or class B secondary certificates extended will be required to complete satisfactorily credit courses of twelve weeks each in approved institutions at regular or summer sessions.

d. All graduates of accredited high schools and graduates of non-accredited high schools who pass satisfactorily standard college entrance examinations desiring to secure certificates to teach in the public schools will be required to complete satisfactorily credit courses in approved institutions for periods of twelve weeks each at regular or summer sessions in order to secure second class pre-normal certificates valid for one year, provided that all students who may be applicants for the issuance or renewal of second class pre-normal certificates must submit evidence of having completed the course on Introduction to Teaching prescribed by the State Department of Education.

2. a. Every expired or expiring certificate issued either on examination or on graduation from a college or a normal school may be renewed for a period of one year upon the satisfactory completion by the holder of a course of study for six weeks at a summer session of an approved institution.

b. The satisfactory completion of a summer school course at an approved institution for a period of six weeks or of a similar course for twelve weeks in the summer or in the regular session will meet part of the requirements for the continued validity of a regular certificate issued subsequent to October 1, 1920. (See bulletin No. 32 for conditions to be met for continued validity.)

In accordance with the regulations set out in this communication and those prescribed in bulletin No. 32 the following general statements should be noted and observed.

1. A maximum of eighteen clock hours per week may be elected by any person though only in exceptional cases should the maximum number of hours be taken. Fifteen hours per week shall be required of all persons who are seeking the extension, the renewal, or the issuance of teachers' certificates.

2. Teachers' certificates will be extended, renewed, or issued upon the presentation to the Department on the prescribed blanks of statements from the institutions in which the courses have been completed, showing that satisfactory grades have been made in at least twelve clock hours for the full six or twelve weeks, the length of time in each case depending upon the requirements to be met by the applicant.

It is the earnest desire of the Department of Education that all persons who may attend the summer sessions shall be encouraged to choose a major portion of their work in the regular credit courses of the institutions with a view to accumulation of credits toward graduation and the securing of certificates of higher rank.

It is the preference that all teachers shall take such professional courses as will be of value to them in the light of their former preparation. It will without doubt be possible for classification committees to assist and advise students in the selection of those courses which will be of the most service in increasing their efficiency as teachers.

Yours very truly,  
JOHN W. ABERCROMBIE,  
Superintendent.

#### TWO SUMMER TERMS

The regular school work begins Tuesday, June 9, and closes August 22. It is divided into two terms as follows:

1. The first division closes July 9.
2. The second division closes August 22.

#### EXPENSES—SUMMER SCHOOL

Board in the dormitories, for the term.....	\$60.00
Library Fee .....	\$1.00
Athletic Fee .....	\$1.00
Medical Fee .....	\$1.00
Matriculation Fee .....	\$3.00

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Total for term.....\$66.00

A uniform fee of \$4.00 per session hour which is equivalent to 3 term hours is required in all public institutions of higher learning, including the normal schools. Students taking any one of the regular courses of eighteen term hours per quarter will pay \$24.00, plus the expenses set forth above and the ordinary supply fees shown in the catalog.



## FACULTY

The regular faculty of the Normal School supplemented by a number of special teachers, constitute the teaching force for the summer school.

## DORMITORY

One dollar reservation fee for a room in the dormitory should be sent for spring or summer attendance. Our dormitory accommodations are limited for both men and women and they are taxed to the limit in the spring and summer. We can accommodate the overflow, though, by securing rooms in the town for them. We have rooms for light housekeeping on the school grounds. Others may be obtained in the city.

## WHAT TO BRING

Six towels, two pairs of pillow cases, two white spreads, one pair of blankets and two pairs of sheets.

## STATE CERTIFICATES

### TEACHERS' CERTIFICATES THAT MAY BE ISSUED BY THE STATE DEPARTMENT OF EDUCATION ON THE COMPLETION OF COURSES IN CLASS A NORMAL SCHOOL

#### I. Regulations Regarding the Issuance of Certificates.

1. A pre-normal certificate of the second class to be valid for one year from July first next preceeding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the first year of the pre-normal course of a Class A Normal School. This certificate will be issued to high school graduates who take a twelve weeks' course and who are recommended by the president and the county superintendent.

2. A pre-normal certificate of the first class to be valid for one year from July first next preceeding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the pre-normal course of a Class A Normal School.

3. An elementary certificate, Class B, to be valid for one year from July first next preceeding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the work of the junior year in a Class A Normal School and has three terms in residence.

4. An elementary professional certificate, Class A, to be valid conditionally for a period of six years from July first next preceeding the date of issue unless otherwise stated in its face may be issued upon a record properly certified by the president to a person who has graduated from a Class A Normal School.

#### II. Regulations Regarding the Extension of Certificates.

1. Any expired or expiring regular certificate granted by examination, graduation or validation may be extended for a period of one year by the satisfactory completion of a course in the normal school for a minimum period of six weeks, or renewed conditionally for the period of its original issue by the satisfactory completion of one full quarter of twelve weeks of credit in the normal school.

2. Any Pre-Normal or Class B Elementary Professional certificate

may be extended for a period of one year upon the satisfactory completion of a course of study for credit for one full quarter of twelve weeks in the Normal School.

3. No emergency provisional certificate is subject to extension or renewal on any basis whatsoever.

### III. Regulations Regarding the Amount of Work That Must be Completed in Order to be Granted Extension, Renewal, and Issuance Privileges.

1. A maximum of 18 hours per week may be elected by any person though only in exceptional cases should the maximum number of hours be taken. Fifteen hours per week shall be required of all persons who are seeking the extension, the renewal, or the issuance of teachers' certificates, and the passing of satisfactory examinations in at least twelve clock hours.

### HIGH SCHOOL GRADUATES.

Graduates of high schools who expect to teach will have a good opportunity here to get professional preparation. They can enter at set intervals and get in six terms of three months each.

If one attends twelve weeks he will receive a second class certificate without examination; if twenty-four weeks, a first class certificate; if thirty-six weeks, a class B certificate.

### CLIMATE

The summers in Jacksonville are unusually mild and temperate. The nights always pleasant, the town being surrounded by mountains.

### PICTURE SHOWS

The school owns a motion picture machine and famous films are shown at extremely low cost for the benefit of the students, subjects being both entertaining and instructive.

### WARNING

Send one dollar reservation fee without delay to insure getting a place. We try to take care of all who come, but cannot guarantee a place to those who do not write in time.

### ENTRANCE REQUIREMENTS

1. An applicant should bring and present to the classification committee any letters he may have received from the normal school regarding credits. A certified copy of one's high school work should be sent to the normal school by the principal on blank to be furnished by this school.
2. The equivalent of four years of high school work of fifteen units is required for entrance to class A schools, said entrance requirements to be determined either by certificate or by examination as the president may elect. (For entrance to the pre-normal courses see note 6 below.)
3. Graduates from a four-year accredited high school are admitted to the junior year without examination.
4. Graduates of class A colleges may enter senior year without examination and complete the professional course in one year or three terms.
5. Applicants for admission without certificates may enter any class by passing satisfactory examinations upon the work below the point of entrance.
6. Students eighteen years of age who have eight units of high school work or hold a teacher's certificate may enter pre-normal at the discretion of the president.
7. Students from high schools not accredited will be classified as pre-normals or unclassified until they meet the entrance requirements.
8. Opportunity to take the entrance examinations will be given within the first three weeks of the quarter to those who have made sufficient previous preparation.

# COURSE OF STUDY

## PRE-NORMAL COURSE FIRST YEAR

EDUCATION:	Fall	Winter	Spring	Summer
1. School Management .....	4			
2. Rural Sociology .....			4	4
ENGLISH:				
1. Elementary Composition, Grammar and Reading .....	4	4	4	4
SCIENCE				
2. Geography .....	4			4
3. General Science .....			4	
HISTORY AND CIVICS:				
1. Introductory Civics .....	4			4
2. Early European Civilization .....		4		4
MATHEMATICS:				
1. Arithmetic and Farm Accounting .....	4			4
2. Algebra .....		4	4	4
ARTS—To be selected—2 periods week .....	1	1	1	1
ELECTIVE: Selected Classics or Civic Biology or Latin .....	4	4	4	4
Total Credit in Term Hours (Required).....	21	21	21	21

PHYSICAL EDUCATION—Required of all taking this course.

## SECOND YEAR

EDUCATION:	Fall	Winter	Spring	Summer
3. Elementary Educational, Psychology or Principles of Teaching .....	4	4		4
4. Teaching Elementary School Subjects .....			4	4
ENGLISH:				
2. Composition and Literature .....	4	4	4	4
SCIENCE:				
4. Physics or 5 Chemistry (2 double Laboratory periods) .....	4	4	4	4
HISTORY AND CIVICS:				
3. Modern European History .....	4	4	4	4
MATHEMATICS				
3. Plane Geometry .....	4	4	4	4
ARTS—To Be Selected (2 periods week) .....	1	1	1	1
*ELECTIVE—Current History and Social Problems or Advanced Algebra or Latin .....				
Total Credit in Term Hours (Required).....	21	21	21	21

PHYSICAL EDUCATION—Health, School Hygiene and Sanitation:

1. Practical Work (2 periods per week) required.

## PROFESSIONAL COURSE 1.

### LEADING TO TEACHING IN PRIMARY GRADES

#### FIRST YEAR

EDUCATION:	Fall	Winter	Spring	Summer
5. Educational Psychology .....	4	4		4
6. Child Study, Infancy and Childhood .....			4	4
7. Primary Methods and Observation in Reading, Demonstration Lessons .....	4			4
8. Primary Methods and Observation in Language, Spelling and Writing .....		4		4
ENGLISH:				
3. Essentials of Oral and Written Composition .....	4	4		4



**SCIENCE:**

6. Essentials for Teaching Geography.....	4	4		
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**HISTORY AND CIVICS:**

5, 6 and 7. The Teaching of History in the Primary and Intermediate Grades.....				4
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**ARTS:**

2 and 3. Practical Arts (2 periods week).....	1	1	1	1
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14 and 15. Public School Drawing (2 pe- riods per week).....	1	1	1	
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ELECTIVE .....	4	4	4	4
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Total Credit in Term Hours (Required).....	18	18	18	18
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**PHYSICAL EDUCATION**—Required of all taking this course.**ELECTIVES****SCIENCE:**

15. Human Geography .....	4			4
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**HISTORY AND CIVICS:**

12. Advanced American History .....	4	4	4	4
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**MATHEMATICS:**

7. Solid Geometry .....	4	4	4	4
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**LANGUAGES:**

Latin .....	4	4	4	4
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French .....	4	4	4	4
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**SECOND YEAR****EDUCATION:**

	Fall	Winter	Spring	Summer
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26. Introduction to Teaching .....	4			4
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10. Standard Tests and Measurements.....		4		4
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12. General School Management .....			4	4
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15. Practice Teaching, including weekly conference.....	4	4	4	4
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**ENGLISH**

5. Subject Matter and Methods in Litera- ture for Primary Grades.....			4	4
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**SCIENCE:**

7. Subject Matter and Methods in Nature Study for Primary Grade.....		4		4
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**HISTORY AND CIVICS:**

5, 6 and 7. Subject Matter and Methods in Social Customs in relation to School, Home and Community. History Material Suitable for Primary Grades.....	4			4
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**MATHEMATICS:**

5. Subject Matter and Methods in Arith- metic for Primary Grades.....	2			2
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**ARTS:**

19 and 20. Public School Music (2 pe- riods per week) .....	1	1	1	1
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7. Practical Arts and Handwork for Pri- mary Grades (2 periods per week).....	1	1	1	1
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ELECTIVE .....	4	4	4	4
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Total Credit in Term Hours (Required).....	18	18	18	18
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**PHYSICAL EDUCATION**—Required of all taking this course.**ELECTIVES****ENGLISH:**

6 and 7. Masterpieces of English and American Literature .....	4	4	4	4
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**SCIENCE:**

15. Human Geography .....			4	4
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**HISTORY AND CIVICS:**

10. Sociology .....	4	4	4	4
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**MATHEMATICS**

11. College Algebra .....	4	4	4	4
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**LANGUAGES:**

Latin .....	4	4	4	4
French .....	4	4	4	4

**PROFESSIONAL COURSE II.**
**LEADING TO TEACHING IN INTERMEDIATE GRADES  
FIRST YEAR**
**EDUCATION:**

	Fall	Winter	Spring	Summer
5. Educational Psychology .....	4	4	.....	4
16. Child Study, the Child from 9 to 12.....	.....	.....	4	4

**ENGLISH:**

3. Essentials of Oral and Written Composition.....	4	4	.....	4
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**SCIENCE:**

6. Essentials for Teaching Geography.....	4	.....	.....	4
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**HISTORY AND CIVICS:**

5, 6 and 7. The Teaching of History in the Primary and Intermediate Grades.....	.....	.....	.....	4
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**MATHEMATICS**

4. Essentials for Teaching Arithmetic.....	.....	4	4	4
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**ARTS:**

2 and 3. Practical Arts (Women), 12 (men), (2 periods per week).....	1	1	1	1
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14 and 15. Public School Drawing (2 periods per week).....	1	1	1	1
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ELECTIVE .....	4	4	4	4
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Total Credit in Term Hours (Required).....	18	18	18	18
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**PHYSICAL EDUCATION—Required of all taking this course.**
**ELECTIVES**
**SCIENCE:**

15. Human Geography .....	4	.....	.....	4
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**HISTORY AND CIVICS:**

12. Advanced American History .....	4	4	4	4
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**MATHEMATICS**

7. Solid Geometry .....	4	4	4	4
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**LANGUAGES:**

Latin .....	4	4	4	4
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French .....	4	4	4	4
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**SECOND YEAR**
**EDUCATION:**

	Fall	Winter	Spring	Summer
26. Introduction to Teaching .....	4	.....	.....	4

10. Standard Tests and Measurements.....	.....	4	.....	4
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12. General School Management .....	.....	.....	4	4
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21. Practice Teaching, including weekly conference.....	4	4	4	4
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**ENGLISH:**

8. Subject Matter and Methods in Composition and Literature for Intermediate Grades, Mechanics of Reading.....	4	.....	.....	4
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**HISTORY AND CIVICS:**

5, 6 and 7. The Teaching of History in the Primary and Intermediate Grades.....	.....	.....	.....	4
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**MATHEMATICS**

6. Subject Matter and Methods in Arithmetic for Intermediate Grades.....	.....	.....	2	2
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**ARTS:**

19 and 20. Public School Music (2 periods per week).....	1	1	1	1
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8 and 9. Manual Arts for Intermediate Grades (2 periods per week).....	1	1	1	1
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ELECTIVE .....	4	4	4	4
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Total Credit in Term Hours (Required).....	18	18	18	18
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**PHYSICAL EDUCATION—Required of all taking this course.**

## ELECTIVES

### ENGLISH:

6 and 7. Masterpieces of English and American Literature.....	4	4	4	4
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### HISTORY AND CIVICS:

10. Sociology .....	4	4	4	4
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### MATHEMATICS

11. College Algebra .....	4	4	4	4
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### LANGUAGES:

Latin .....	4	4	4	4
French .....	4	4	4	4

## PROFESSIONAL COURSE III.

### LEADING TO TEACHING IN JUNIOR HIGH SCHOOLS

#### FIRST YEAR

### EDUCATION:

	Fall	Winter	Spring	Summer
5. Educational Psychology .....	4	4	.....	4
22. Adolescence (Vocational Guidance) .....	.....	.....	4	4
23. Function, Organization and Management, Junior High School.....	4	.....	.....	4

### ENGLISH:

3. Essentials of Teaching Oral and Written Composition .....	.....	4	4	4
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### ARTS:

2 and 3. Practical Arts for Girls, (2 periods per week) .....	1	1	1	1
5 and 6. Industrial Arts for Boys, (2 periods per week) .....	1	1	1	1
30. Music Appreciation Course (2 periods per week) .....	1	1	1	1

Each student is required to select two electives. These two electives should be the subjects or should be closely related to the subjects in which he desires to make major preparation for teaching in the Junior High School. ....	8	8	8	8
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Total Credit in Term Hours (Required) .....	18	18	18	18
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PHYSICAL EDUCATION—Required of all taking this course.

## ELECTIVES

### SCIENCE:

6. Essentials for Teaching Geography.....	.....	.....	.....	4
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### HISTORY AND CIVICS:

12. Advanced American History .....	4	4	4	4
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### MATHEMATICS

7. Solid Geometry .....	4	4	4	4
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### ARTS:

27. Organization of Materials for Girls' Occupational Studies .....	4	4	4	4
24. Organization of Materials for Boys' Occupational Studies .....	4	4	4	4

### LANGUAGES:

Latin .....	4	4	4	4
French .....	4	4	4	4

#### SECOND YEAR

### EDUCATION:

	Fall	Winter	Spring	Summer
26. Introduction to Teaching .....	4	.....	.....	4
10. Standard Tests and Measurements.....	.....	4	.....	4
12. General School Management .....	.....	.....	4	4
24 Practice Teaching, including weekly conference .....	4	4	4	4

Each student shall select three courses from List A given below.....	4	4	4	4
Each student is required to select six hours from List B given below.....	6	6	6	6
Total Credit in Term Hours (Required)....	18	18	18	18

PHYSICAL EDUCATION—Required of all taking this course.

#### LIST A

##### HISTORY AND CIVICS:

8. Subject Matter and Methods in Civics and American History for the Junior High School .....	4	.....	4	4
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##### MATHEMATICS

✓ 9. Subject Matter and Methods in Junior High School Mathematics .....	.....	4	4	4
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##### ENGLISH:

✓ 9. Subject Matter and Methods in English for the Junior High School or 11 Speaking and Debating .....	.....	4	4	4
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##### ARTS:

22 and 23. Study of the Educational Significance of Industries and Occupations, Organization of Materials for the Junior High School, (double periods) .....	4	.....	4	4
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#### LIST B

##### ENGLISH:

✓ 6 and 7. Masterpieces of English and American Literature .....	4	4	4	4
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##### SCIENCE:

15. Human Geography .....	4	4	4	4
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##### HISTORY AND CIVICS (Social Sciences):

10. Sociology .....	4	4	4	4
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##### MATHEMATICS

11. College Algebra .....	4	4	4	4
---------------------------	---	---	---	---

##### ARTS:

19 and 20. Public School Music (4 periods per week) .....	2	2	2	2
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14 and 15. Public School Drawing (4 periods per week) .....	2	2	2	2
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24, 25 and 26. Industrial, Agricultural and Commercial (double periods).....	4	4	4	4
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27, 28 and 29. Advanced Occupational Courses for Girls (double period).....	4	4	4	4
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##### LANGUAGES:

Latin .....	4	4	4	4
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French .....	4	4	4	4
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#### COURSE OF STUDY BY DEPARTMENTS

##### EDUCATION

##### 2. RURAL SOCIOLOGY

Emphasis on farm problems with rural schools as agency for their solution. 4 hours per week—Credit 4 hours.

Text—Foght, Rural Teacher and His Work.

##### 3. ELEMENTARY EDUCATIONAL PSYCHOLOGY

Text—Averill, Psychology for Normal Schools.

An introduction to the study of human behavior with emphasis on the needs of Normal School students.

4 times per week. Credit 4 hours.



#### 4. TEACHING ELEMENTARY SCHOOL SUBJECTS

Text—Betts Classroom Method and Management.

A limited survey of general methods involved in teaching the common school subjects, together with a brief statement of class-room management.

4 times per week—Credit 4 hours.

#### 5. EDUCATIONAL PSYCHOLOGY

Topics emphasized include: The original nature of man, the learning process, individual differences and fatigue.

Text—Gates' Psychology For Students of Education.

#### 6. CHILD STUDY

Infancy and Childhood. A specific study of the mental and genetic aspects of childhood. Text, Norsworthy & Whitley.

Four hours per week. Credit 4 hours.

#### 7. PRIMARY METHODS IN READING WITH DEMONSTRATION LESSONS

Emphasis is placed upon teaching beginners to read, the introduction of a text, phonics, that should be given in the first three grades and methods. Four hours per week. Credit 4 hours.

Text, Stone's Oral and Silent Reading.

#### 8. EDUCATION

This includes a general course in methods used in the first three grades for teaching children reading, language, literature, spelling, story telling, etc. Four hours per week. Credit 4 hours.

Text, Parker's Types of Elementary Teaching.

#### 10. STANDARD TESTS AND MEASUREMENTS

Intended to familiarize the student with the best tests and develop some skill in handling them. Four hours per week. Credit 4 hours.

Text, Pressey, Introduction to Use of Standard Tests.

#### 12. SCHOOL ADMINISTRATION

This course deals with the organization, supervision and administration of public schools with special reference to the problems of the schools of Alabama.

Text, Cubberley's, Principal & His School.

#### 15. PRACTICE TEACHING FOR PRIMARY TEACHERS

Primary work under supervision. Individual and group conferences, observation lessons and discussions required.

Five hours per week. Credit 4 hours.

#### 16. EDUCATION

Special study is made of the child in the fourth, fifth and sixth grades. His specific characteristics and needs and the best ways of dealing with them are considered. Four hours per week. Credit 4 hours.

Text, Norsworthy & Whitley.

#### 21. PRACTICE TEACHING FOR INTERMEDIATE GRADES

Same as Education 15 except for Professional Course II.

Five times per week. Credit 4 hours.

#### 22. CHILD STUDY: THE CHILD OF ADOLESCENT AGE

The emphasis is upon the behavior, response and interests of pupils of Junior and Senior High School age.

Text, Norsworthy & Whitley. 4 times per week. Credit 4 hours.

#### 23. EDUCATION

Function, organization and management of the Junior High School.

Text, Briggs. Four times a week, one term. Credit 4 hours.

#### 24. EDUCATION

Practice Teaching for Junior High School Teachers.

Five times a week for one-half term. Credit 2 hours.

## 26. INTRODUCTION TO TEACHING

The most important problems of Method and Management for the in-experienced teacher. The work includes such subjects as attendance, daily program, classification and promotion of pupils, school equipment, reports, school hygiene, child attendance, play-ground supervision, teachers' meetings, discipline, school sanitation and community work.

Four hours per week. Credit 4 hours.

Texts, Wilkinson, Rural School Management.

Free-Treadwell, Manual of Primary Reading.

Note—This course required of all beginning high school graduates.

## ENGLISH DEPARTMENT

English 1 A—Text, Theme Building, Ward.

Study of sentence and paragraph structure. Short themes required.

Four hours per week. Credit 4 hours.

English 1 B—Text, Kittredge & Farley English Grammar.

Four hours per week. Credit 4 hours.

English 2—Text, Woolley, Handbook of Composition.

Study of composition and English classics of the eighteenth and nineteenth centuries. Four hours per week. Credit 4 hours.

English 3—Text, Sheridan, Methods in Oral and Written Composition for the First Eight Grades.

Four hours per week. Credit 4 hours.

English 5—Text, Cather, Methods in Literature for the First Three Grades. Four hours per week. Credit 4 hours.

English 6 & 7—Text, Long, Masterpieces in English and American Literature. Four hours per week. Credit 4 hours.

English 8—Text, Cather, Methods in Literature for the Fourth, Fifth and Sixth Grades. Four hours per week. Credit 4 hours.

English 9—Text, Elson & Keck, Methods in Literature for Junior High School. Four hours per week. Credit 4 hours.

English 11—Text, Bremer, Public Speaking and Debating. Special attention to Oral English. Four hours per week. Credit 4 hours.

## SCIENCE

### 2. PRINCIPLES OF GEOGRAPHY

Physiography with applications and the influence on life of physiographic processes. Aim: To train in the fundamentals of geography.

Four hours recitation. Credit 4 hours. Text, Dryer.

### 4. PHYSICS

Three courses in general elementary physics.

Sec. A: Mechanics, Molecular Forces and Motion.

Sec. B: Magnetism and Electricity.

Sec. C: Heat, Sound, Light, Radio activity.

Three hours recitation, 2 hours laboratory. Credit 4 hours.

Text, Millikan and Gale.

### 6. ESSENTIALS FOR TEACHING GEOGRAPHY

A course in methods. Deals with topical studies and type studies.

Four hours recitation. Credit 4 hours. Text, McMurry.

### 7. SUBJECT MATTER AND METHODS IN NATURE STUDY FOR PRIMARY GRADES

Consists of the organization of material, project work, lesson plans, and general preparation for teaching nature study.

Four hours recitation. Credit 4 hours. Text, Coulter & Patterson.

### 15. HUMAN GEOGRAPHY

Effect of all forces on life, plant and animal, is emphasized with special relation to man. Aim: Study man's status as the outgrowth of his physical surroundings.

Four hours recitation. Credit 4 hours.

Text, Cushing and Huntington.

## HISTORY AND CIVICS

### 1. INTRODUCTORY CIVICS

Four hours per week. Credit 4 hours.

Text, Magruder: American Government in 1923.

## 2. EARLY EUROPEAN HISTORY

Section A: Ancient History.

Section B: Medieval History.

Four hours per week. Credit 4 hours.

Text, Ashley: Early European Civilization.

## 3. MODERN EUROPEAN HISTORY

Four hours per week. Credit 4 hours.

Text, Ashley: Modern European Civilization.

## 5, 6, 7. THE TEACHING OF HISTORY IN THE PRIMARY AND INTERMEDIATE GRADES

This course includes a study of the material for history and civics to be taught in the first six grades, with the methods of presentation. Observation lessons and some practice in teaching will be required of each student. Text, McMurry: Methods in History.

Four hours per week. Credit 4 hours.

## 8, 9. SUBJECT MATTER AND METHODS IN CIVICS FOR JUNIOR HIGH SCHOOLS

Four hours per week. Credit 4 hours.

Text, Johnson: The Teaching of History.

## 10. SOCIOLOGY

Four hours per week. Credit 4 hours.

Text, Towne: Social Problems.

## 12. ADVANCED AMERICAN HISTORY

Section A: Period of Exploration and Colonization.

Section B: The National Period to 1865.

Section C: The National Period 1865-1924.

Four periods per week. Credit 4 hours.

Text, Stephenson: American History.

## MATHEMATICS

### 1. ARITHMETIC

Section A begins at Percentage. Section B begins at Fractions.

Four hours per week. Credit 4 hours.

Text, Colaw & Ellwood Advanced Arithmetic.

### 2. ALGEBRA

Section A begins at Quadratics. Section B begins at Factoring.

Section C begins at first of book. Four hours per week. Credit 4 hours.

Text, Wentworth & Smith's Academic Algebra.

### 3. GEOMETRY

Section A begins at book 4. Section B begins at Book 2. Section C begins at book 1. Prerequisite completion of Math. 2.

Four hours per week. Credit 4 hours.

Text, Wentworth and Smith's Plane Geometry.

### 4. ESSENTIALS FOR TEACHING ARITHMETIC

Aims: To review practical arithmetic for intermediate grades and includes methods of presentation in those grades.

Four hours per week. Credit 4 hours.

Text, Linquist, Modern Arithmetic Methods and Problems.

### 5. MATHEMATICS

Stone's "How to Teach Primary Numbers."

Two hours per week. Credit 2 hours.

### 6. SUBJECT MATTER AND METHODS IN ARITHMETIC

Emphasizes methods in grades 4, 5 and 6 and aims to make mathematical principles relate to problems of life and society.

Two hours per week. Credit 2 hours.

Text, Linquist, Modern Arithmetic Methods and Problems.

### 7. SOLID GEOMETRY

Prerequisite completion Plane Geometry.

Four hours per week. Credit 4 hours.

Text, Wentworth-Smith, Solid Geometry.

## 9. JUNIOR HIGH SCHOOL MATHEMATICS

Aims: To examine texts suitable for grades 7, 8 and 9 and introduce methods of presentation.

Four hours per week. Credit 4 hours. Text: Linquist.

## 11. COLLEGE ALGEBRA

Four hours per week. Credit 4 hours.

Text: Hawkes. College Algebra.

## ARTS

### HOME ECONOMICS

#### 2. CLOTHING

A study of the selection and care of clothing, relation of clothing to health, construction of simple garments.

Two hours per week. One hour credit. Fee 50c.

#### 3. FOOD AND NUTRITION

Text: Fanny Farmer's Cook Book. Instruction in proper selection, purchase and cost of food, and the planning and serving of meals.

Two hours per week. Credit one hour. Fee \$1.50.

#### 5. WOODWORK AND DRAWING

A course devoted to the use and care of tools. Drawing included comprises an analytical study of orthographic projections of line, point and solid. Advanced wood finishing.

Two hours per week. Credit one hour. Fee 50c.

#### 6. METHODS IN TEACHING INDUSTRIAL ARTS

This course aims to show the student how to introduce the industrial arts into the rural schools.

Two hours per week. Credit one hour. Fee 50c.

## INDUSTRIAL ARTS

#### 7. HANDWORK FOR PRIMARY GRADES

Construction work for the kindergarten and the first three grades. Paper cutting; stick printing; pasting and mounting; weaving in yarn, cord and raffia; poster-making; simple basketry; toy construction.

Two hours per week. Credit one hour. Fee 50c.

#### 8. MANUAL TRAINING IN THE INTERMEDIATE GRADES

This course is a continuation of the course in primary handwork.

Two hours per week. Credit one hour. Fee 50c.

#### 9. METHODS IN TEACHING MANUAL TRAINING IN INTERMEDIATE GRADES

This course is used to collect material and learn the art of getting children interested in all forms of hand work.

Two hours per week. Credit one hour. Fee 50c.

#### 12. HOME MECHANICS

This course includes a study of the history and development of cement, concrete, aggregate and cement, form building of wire, wood and plaster of paris, re-inforcing and finishing.

Two hours per week. Credit one hour. Fee 50c.

(Textbooks to be selected).

## FINE ARTS

#### 14. PUBLIC SCHOOL DRAWING

Drawing—Freehand, circular, parallel, angular, and oblique, perspective; figure and animal drawing; methods of shades; crayon and water color; blackboard illustrations; art history.

Two hours per week. Credit one hour. Fee 25c per term.

#### 15. METHODS IN TEACHING PUBLIC SCHOOL DRAWING

Drawing—Blackboard sketching and illustrations. Story illustrations, with cutting and tearing of paper. Methods of teaching; practice teaching. Two hours per week. Credit one hour. Fee 25c per term.



## MUSIC

### 19. METHODS AND MATERIAL FOR PRIMARY AND INTER-MEDIATE GRADES

Ear training and sight singing. Text: "Songs of Childhood" and "Introductory Music." Giddens, etc.

#### 20. MAJOR SCALES AND INTERVALS

Ear training and sight singing. Two hours per week. Credit 1 hour.

Text: Introductory Music—Giddens, etc.

#### 21. MINOR AND CHROMATIC SCALES

Music history, ear training and sight singing.

Two hours per week. Credit one hour.

Text: Intermediate Music—Giddings, etc.

#### 30. METHODS AND MATERIALS FOR J. H. S.

Including principles of conducting ear training and sight singing.

Two hours per week. Credit one hour.

Text: (To be selected).

#### 22. ARTS

Study of educational significance of Industries and Occupations. Organization of materials for the Junior High School.

Four hours per week. Credit four hours.

#### 24. ARTS

Organization of materials for Boys' Occupational Studies.

Four hours per week. Credit four hours.

#### 27. ARTS

Organization of materials for Girls' Occupational Studies.

Four hours per week. Credit 4 hours.

#### 32. PENMANSHIP

Two periods a week. Credit one hour.

Text: Palmer Method.

## PHYSICAL EDUCATION

Athletic games and physical exercise are given both men and women. Health, sanitation and community welfare are given.

The following games are taught: Base ball, basket ball, foot ball, tennis and volley ball.

Courses in coaching are given.

### 1. PRACTICAL WORK

Regular gymnasium work is required of all students.

#### 1. FIRST YEAR PRE-NORMAL

The purpose of this course is to provide traditional circle, gymnastic and dramatic games for primary grades.

#### 2. SECOND YEAR PRE-NORMAL

In this course we train the student for directing Physical Education (formal gymnastics and various type games) in elementary grades.

#### 3. JUNIOR

More difficult exercises, athletic and team games for junior and senior high schools.

#### 4. SENIOR

A thorough study of methods for all grades, also a brief course in kinesiology. This course is of special value to those desiring to become physical directors.

## FOREIGN LANGUAGE DEPARTMENT

### FRENCH

Any course in French will be offered provided requisite number of students desires it.

Four hours per week. Credit four hours.

### LATIN

Any course in Latin will be offered provided requisite number of students desires it. Four hours per week. Credit 4 hours.