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Normal School Bulletin

Published Quarterly by State Normal School

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STATE BOARD OF EDUCATION

Governor Wm. W. Brandon, ex-officio.....	Montgomery
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SPRING TERM FOR TEACHERS

The regular third term of the session begins March 13. This is the term during which so many teachers in the service enter for work. One can make the term's work by entering two weeks after the beginning.

New classes are started to accommodate all who come. Reservations for this term should be made immediately. A half term's work may be made by entering April twenty-fourth.

THE SUMMER SCHOOL

The summer school begins June 5. Registration begins June 4. The work offered is as follows:

1. Regular academic and professional courses leading to professional certificates without examination.
2. Professional and academic work for extension of certificates including professional and validated certificates.
3. Academic work for removing conditions for students of high schools, normal schools or colleges.

Letter From Supt. Abercrombie

TO TEACHER TRAINING INSTITUTIONS:

For your information I am giving in some detail the regulations which the Department of Education of Alabama has set up for the work of the summer schools for the year 1923 in so far as your courses may relate to the renewal, the extension, and the issuance of teachers' certificates.

1. The Department will accept for renewal, extension, or issuance of teachers' certificates all professional and academic credit courses offered in the summer session of an approved institution.

2. The Department will accept for extension and renewal of teachers' certificates such other courses of accredited institutions for professional improvement as may have been submitted and approved before the date for the opening of the summer sessions.

3. The Department will not accept for the extension, the renewal, or the issuance of teachers' certificates review courses for the examination. The only value which such courses can possess is better to prepare those who find it necessary or desirable to write examinations for teachers' certificates. If such courses are offered it must be made clear to applicants that no credit of any kind can be given by the Department of Education.

The regulations with reference to periods of attendance are as follows:

1. a. All persons holding expired or expiring teachers' certificates who satisfactorily complete approved courses of study for periods of twelve weeks each in regular or summer sessions may have their certificates renewed conditionally for periods of original issue.
- b. All persons desiring to have first class and second class pre-normal certificates extended will be required to complete satisfactorily credit courses in approved institutions at regular or summer sessions for minimum periods of twelve weeks each.
- c. All persons desiring to have class B elementary or class B secondary certificates extended will be required to complete satisfactorily credit courses of twelve weeks each in approved institutions at regular or summer sessions.
- d. All graduates of accredited high schools and graduates of non-accredited high schools who pass satisfactorily standard college entrance examinations desiring to secure certificates to teach in the public schools will be required to complete satisfactorily credit courses in approved institutions for periods of twelve weeks each at regular or summer sessions in order to secure second class pre-normal certificates valid for one year.
2. a. Every expired or expiring certificate issued either on examination or on graduation from a college or a normal school may be renewed for a period of one year upon the satisfactory completion by the holder of a course of study for six weeks at a summer session of an approved institution.
- b. The satisfactory completion of a summer school course at an approved institution for a period of six weeks or of a similar course for twelve weeks in the summer or in the regular session will meet part of the requirements for the continued validity of a regular certificate issued subsequent to October 1, 1920. (See bulletin No. 32 for conditions to be met for continued validity.)

In accordance with the regulations set out in this communication and those prescribed in bulletin No. 32 the following general statements should be noted and observed:

1. A minimum of eighteen clock hours per week may be elected by any person though only in exceptional cases should the maximum number of hours be taken. Fifteen hours per week shall be required of all persons who are seeking the extension, the renewal, or the issuance of teachers' certificates.

2. Teachers' certificates will be extended, renewed, or issued upon the presentation to the Department on the prescribed blanks of statements from the institutions in which the courses have been completed, showing that satisfactory grades have been made in at least twelve clock hours for the full six or twelve weeks, the length of time in each case depending upon the requirements to be met by the applicant.

It is the earnest desire of the Department of Education that all persons who may attend summer sessions shall be encouraged to choose a major portion of their work in the regular credit courses of the institutions with a view to accumulation of credits toward graduation and the securing of certificates of higher rank.

It is the preference that all teachers shall take such professional courses as will be of value to them in the light of their former preparation. It will without doubt be possible for classification committees to assist and advise students in the selection of those courses which will be of the most service in increasing their efficiency as teachers.

Yours very truly,

JOHN W. ABERCROMBIE,
Superintendent.

TWO SUMMER TERMS

The regular school begins work Tuesday, June 4, and closes August 18. It is divided into two terms as follows:

1. The first division closes July 14.
2. The second division closes August 18.

EXPENSES

The expenses of the summer term are as follows:

BOARD—\$60.00 for the scholastic term payable by the term in advance.

FEES—Incidental fees for the term, \$10.00. Library fee, \$1.00; Medical fee, \$1.00; Physical Education fee, \$1.00; total, \$14.00.

The Library fee has to be paid only once during the year. The usual supply fees are charged for those who take credit work.

FACULTY

The regular faculty of the Normal School supplemented by a number of special teachers, constitute the teaching force for the summer school.

DORMITORY

One dollar reservation fee for a room in the dormitory should be sent for

spring or summer attendance. Our dormitory accommodations are limited for both men and women and they are taxed to the limit in the spring and summer. We can accommodate the overflow, though, by securing rooms in the town for them. We have rooms for light housekeeping on the school grounds. Others may be obtained in the city.

WHAT TO BRING

Six towels, two pairs of pillow cases, two white spreads, one pair of blankets and two pairs of sheets.

STATE CERTIFICATES

TEACHERS' CERTIFICATES THAT MAY BE ISSUED BY THE STATE DEPARTMENT OF EDUCATION ON THE COMPLETION OF COURSES IN CLASS A NORMAL SCHOOL.

I. Regulations Regarding the Issuance of Certificates.

1. A pre-normal certificate of the second class to be valid for one year from July first next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the first year of the pre-normal course of a Class A Normal School. This certificate will be issued to high school graduates who take a twelve weeks' course and who are recommended by the president and the county superintendent.

2. A pre-normal certificate of the first class to be valid for one year from July first next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the pre-normal course of a Class A Normal School.

3. An elementary professional certificate, Class B, to be valid for one year from July first next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the work of the junior year in a Class A Normal School.

4. An elementary professional certificate, Class A, to be valid conditionally for a period of six years from July first next preceding the date of issue unless otherwise stated in its face may be issued upon a record properly certified by the president to a person who has graduated from a Class A Normal

II. Regulations Regarding the Extension of Certificates.

1. Any expired or expiring regular certificate granted by examination, graduation or validation may be extended for a period of one year by the satisfactory completion of a course in the normal school for a minimum period of six weeks, or renewed conditionally for the period of its original issue by the satisfactory completion of one full quarter of twelve weeks of credit in the normal school.

2. Any Pre-Normal or Class B Elementary Professional certificate may be extended for a period of one year upon the satisfactory completion of a course of study for credit for one full quarter of twelve weeks in the Normal School.

3. No emergency provisional certificate is subject to extension or renewal on any basis whatsoever.

III. Regulations Regarding the Amount of Work That Must Be Completed in Order to be Granted Extension, Renewal, and Issuance Privileges.

1. A maximum of 18 clock hours per week may be elected by any person though only in exceptional cases should the maximum number of hours be taken. Fifteen hours per week shall be required of all persons who are seeking the extension, the renewal, or the issuance of teachers' certificates, and the passing of satisfactory examinations in at least twelve clock hours.

HIGH SCHOOL GRADUATES.

Graduates of high schools who expect to teach will have a good opportunity here to get professional preparation. They can enter at set intervals and get in six terms of three months each. If one has to stop to teach at the end of one year he will be given a professional Class B certificate, which will entitle him to teach in elementary or Junior high schools.

If one attends twelve weeks he will receive a second class certificate without examination; if twenty-four weeks, a first class certificate.

LECTURES AND ENTERTAINMENTS.

A number of addresses by state officials and representatives of special government activities will be made during the summer school and as the school possesses a first class motion picture machine an effort will be made during the summer school to supply a number of famous and entertaining pictures at cost to the students.

OPPORTUNITIES FOR PHYSICAL EXERCISES AND DEVELOPMENT.

Regular physical instructors for men and women will be on hand during the summer school. Formal gymnastics will be given daily for both men and women and regular periods will be set apart for the playing of games consisting of volley ball, base ball, indoor base ball for girls, and tennis. The gymnasium with competent instructors for both men and women will be open all day. Games which teachers may use in their schools will be played and taught.

COURSE IN JUNIOR HIGH SCHOOL ORGANIZATION AND METHODS.

A course in this work giving the present recognized methods and ideals is offered for the benefit of those who plan to be principals of Junior High Schools.

CONFERENCES OF COUNTY SUPERINTENDENTS AND SUPERVISORS.

A conference of the County Superintendents in this district will be held during the summer school. Members of the State Department of Education at Montgomery will be present.

BRANCHES OF STUDY FOR THE VARIOUS GRADES OF CERTIFICATES
(From Bulletin 40, State Dept. of Education.)

THIRD GRADE CERTIFICATE

The examination for third grade teachers' certificates will be discontinued after July, 1923, unless, in the opinion of the State Board of Education, conditions are such as to require the further issuance of this grade of certificate.

Examinations for third grade certificates will be given on spelling, reading, penmanship, arithmetic, English, grammar, United States history, geography, physiology and hygiene, agriculture, theory and practice of teaching and class management.

SECOND GRADE CERTIFICATE

Each applicant for a second grade certificate shall submit a statement from the county or city superintendent of education showing that the applicant has successfully completed at least nine grades of work.

Applicants for second grade certificates are required to stand examinations in all branches prescribed for third grade applicants with the addition of Alabama history and additional requirements in English, arithmetic, United States history and civics, geography, and theory and practice of teaching and class management. Those substituting unexpired third grade certificates will and penmanship.

be exempt from writing papers on spelling, physiology, agriculture, reading,

SECOND GRADE LITERATURE

April, 1923—

(The following selections are taken from Curry and Clippenger's "Children's Literature"; postpaid price \$3.00:)

Traditional Tales, Introductory.....	pp. 53-55
No. 157—Jack and the Bean Stalk.....	pp. 73-79
No. 158—Tom Thumb.....	pp. 79-84
Modern Fantastic Tales, Introductory.....	pp. 171-173
No. 199—The Story of Fairy Foot.....	pp. 209-217
No. 204—The King of the Golden River.....	pp. 245-260
Selections from Sherman—Numbers 296, 297, 298, 299.....	pp. 384-385

July, 1923—

(The following selections are taken from Curry and Clippenger's "Children's Literature"; postpaid price \$3.00.)

Traditional Fairy Stories, Introductory.....	pp. 53-55
English Fairy Tales—Numbers 148, 159, 160, 177, 175.....	pp. 58-92
Indian Fairy Tales—Numbers 180, 181, 182, 183.....	pp. 150-156
Poetry, Introductory.....	pp. 369-370
Selections from Eliza Follen—Numbers 269, 270, 271, 272.....	pp. 371-372

FIRST, SECOND AND THIRD GRADE THEORY AND PRACTICE OF
TEACHING.

Monroe's Measuring the Results of Teaching.....Price \$1.65

FIRST, SECOND AND THIRD GRADE READING.

(The following selections are taken from Curry and Clippenger's "Children's

based may be secured free of cost from county superintendents by the payment of fifteen cents for postage:

Elementary State Manual.

Free and Treadwell Reading Manual.

Elson Reading Manuals.

FIRST GRADE CERTIFICATE

Each applicant for a first grade certificate shall submit satisfactory evidence of graduation from an accredited high school, or education that is the equivalent.

Persons who make applications for first grade certificates must stand examinations in all the branches mentioned in the requirements for third and second grade certificates, and in the following additional subjects: Algebra through quadratics, plane geometry, physics, elementary psychology, the school laws of Alabama, advanced English (higher grammar, literature, composition rhetoric), and theory and practice of teaching and class management. Those substituting unexpired second grade certificates will be exempt from writing papers on Alabama history, United States history, arithmetic, geography, spelling, physiology, agriculture, reading, and penmanship.

FIRST GRADE LITERATURE.

April, 1923.

(The following selections are taken from Curry and Clippenger's "Children's Literature"; postpaid price \$3.00:)

Poetry—Introductory	pp. 369-370
Selections from Stevenson.....	pp. 380-384
Selections from Tennyson.....	pp. 413-414
Selections from Bryant.....	pp. 416-418
Realistic Stories, Introductory.....	pp. 443-444
No. 382—Jackanapes	pp. 478-496
No. 384—The Big Bear.....	pp. 500-505
Stories from Don Quixote.....	pp. 606-620

July, 1923.
The following selections are taken from Curry and Clippenger's "Children's Literature"; postpaid price \$3.00:)

General Introduction.....	pp. 5-16
Nature Literature—Introductory.....	pp. 511-512
No. 391—Pasha, the Son of Selim.....	pp. 527-534
No. 396—Moti Guj—Mutineer.....	pp. 562-566
Biography and Hero Stories.....	pp. 633-676
No. 368—The Ballad of Nathan Hale.....	pp. 425-427

PSYCHOLOGY

Averill's Psychology for Normal Schools.....	Price \$1.65
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LIFE CERTIFICATE

April and July, 1923.

TEXTS

Cubberley's Public Education in the United States (History of Education).....	Price \$1.75
Davis's The Technique of Teaching.....	Price \$1.23
Robbins's The School as a Social Institution.....	Price \$1.12

IMPORTANT GENERAL INFORMATION FOR APPLICANTS.

1. No person under sixteen years of age will be allowed to write an examination for any grade of certificate.

2. The fees for the various grades of certificates are as follows:

Third grade certificate.....	\$1.00
Second grade certificate.....	\$1.50
First grade certificate.....	\$2.00
Life certificate.....	\$3.00

3. The State Board of Education can grant no special examination in Montgomery or elsewhere for any reason whatsoever.

Under no circumstances will the examination papers of any applicant be returned. The law requires all papers to be kept on file for a period of six months following the examination after which they are destroyed.

5. All requests for reviews of papers and for additional information, such as grades and the like, will be placed on file for attention only after the work of grading the papers and making reports of the results of the examinations in all counties has been completed.

6. An applicant cannot write an examination merely in the subjects in which he failed at a preceding examination.

7. An application for the extension of a teacher's certificate should be submitted directly to the State Department of Education after the certificate has expired. Any application for extension which is received before the expiration of the original will be returned to the holder or will be held until the date on which legal extension can be granted.

8. Every application for extension of a teacher's certificate should be accompanied by the legal fee of \$2.00 in currency or postoffice money order payable to John W. Abercrombie, Superintendent. The fee is uniform for all grades and classes of certificates.

9. A duplicate of a certificate of any grade or class which has been lost or destroyed may be secured by application upon the prescribed form and the payment of the uniform fee of one dollar.—(From Bulletin 40, State Dept. of Ed.)

CLIMATE

The summers in Jacksonville are unusually mild and temperate, the nights always pleasant, the town being surrounded by mountains.

SHOWS

Free picture shows are given twice per week for the benefit of the students. Subjects are both entertaining and instructive.

WARNING

Send one dollar reservation fee without delay to insure getting a place. We will try to take care of all who come, but cannot guarantee a place to those who do not write in time.