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# Normal School Bulletin

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## State Board of Education.

Governor Thos. E. Kilby, ex-officio	Montgomery
Superintendent John W. Abercrombie, ex-officio	Montgomery
Mrs. T. G. Bush	Birmingham
Hon. A. H. Carmichael	Tuscumbia
Dr. A. T. McCall	Mobile
Hon. L. B. Musgrove	Jasper
Hon. A. L. Tyler	Anniston
Dr. R. H. McCaslin	Montgomery

## Spring Term For Teachers.

The regular third term of the session begins March 14th. This is the term during which so many teachers in the service enter for work. One can make the term's work by entering three weeks after the beginning.

New classes are started to accommodate all who come. Reservations for this term should be made immediately as two floors are now engaged full and part of the third floor.

## The Summer School.

The summer school begins June 7th. Registration begins June 6th. The work offered is as follows:

1. Regular academic and professional courses leading to certificates without examination.
2. Professional and academic work for extension of certificates including provisional and validated certificates.
3. Review work for the 2nd and 1st grades of certificates.
4. Academic work for removing conditions for students of high schools, normal schools or colleges.

Excerpt From Two Letters of Supt. Abercrombie.

February 1, 1921.

Dear Teacher:

Records in this office show that a provisional certificate was issued to you in order that you might comply with the terms of the law, fill an emergency vacancy in some school. The purpose of this letter is to remind you that if you wish to continue as a teacher in the schools of Alabama, it will be necessary for you to qualify by securing a regular certificate of someone of the kinds prescribed by law or authorized by the State Board of Education.

The provisional certificate which you hold may not be renewed, though an extension certificate may be issued for a period of one year from June 30, 1921, on the basis of the satisfactory completion of a period of study of six weeks at a class A Normal School or some other institution that has been approved by the State Department of Education. If you are the holder of an expired regular Alabama certificate this can be removed conditionally for a period of its original issue by the satisfactory completion of a course of study for twelve weeks at an approved institution for the training of teachers.

Yours very truly,

JOHN W. ABERCROMBIE, Superintendent.

February 1, 1921.

Dear Teacher:

Our records show that you are the holder of a teacher's certificate issued in another state which has been validated for emergency use in the schools of Alabama until June 30, 1921. The purpose of this letter is to call your attention to the ways in which you may qualify, if it is your wish to teach in the schools of Alabama after that date.

An extension of your validation may be granted on the satisfactory completion of the Alabama reading circle course for the current year, or of a certified record of a period of study covering at least six weeks at a class A Normal School or other approved institution for the training of teachers.

It will be the general policy of the Department of Education not to revalidate a certificate whose holder fails to submit evidence of a successful year of teaching and of some professional improvement through the reading circle courses, or study at an institution which makes a specialty of the professional training of teachers. In addition to this, regulations of the State Board of Education will require a careful evaluation of every certificate whose holder seeks to teach in the schools of Alabama in order that no person may secure this privilege whose preparation is not equal in all respects to that re-

quired by the Alabama law for the issuance of a certificate of the same grade or rank.

Yours very truly,  
JOHN W. ABERCROMBIE, Superintendent.

#### **Two Summer Terms.**

The regular summer school begins work Tuesday, June 7th, and closes August 19th. It is divided into two terms as follows:

1. The first division closes July 16 for the examination.
2. The second division closes August 19.

#### **Expenses.**

The expenses of the summer term are as follows:

Board—\$20.00 for the scholastic month payable by the term in advance.

Fees—Incidental fees for the term—\$10.00. Library fee \$1.00, Physical Education fee \$1.00, total \$13.00

The Library fee has to be paid only once during the year. The usual supply fees are charged for those who take credit work.

#### **Faculty.**

The regular faculty of the Normal School supplemented by a number of special teachers constitute the teaching force for the summer school.

#### **DORMITORY.**

\$1.00 reservation fee for a room in the dormitory should be sent for spring or summer attendance. Our dormitory accommodations are limited for both men and women and they are taxed to the limit in the spring and summer. We can accommodate the overflow, though, by securing rooms in the town for them. We have rooms for light housekeeping on the school grounds.

#### **What to Bring.**

6 towels, 2 pairs of pillow cases, 2 white spreads, 1 pair of blankets and 2 pairs of sheets.

#### **Teacher's Certificates That May Be Issued by the State Department of Education on the Completion of Courses in Class A Normal School.**

1. A prenormal certificate of the second class to be valid for one year from July 1st next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the first year of the prenormal course of a class A normal school. This certificate will be issued to high school graduates who take a six weeks' course and who are recommended by the president and the county superintendent.

2. A prenormal certificate of the first class to be valid for one year from July 1st next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the prenormal course of a class A normal school.

3. An elementary professional certificate, class B, to be valid for one year from July 1st next preceding the date of issue unless otherwise stated in its face may be issued upon the recommendation of the president to a person who has completed the work of the junior year in a class A normal school.

4. An elementary professional certificate, class A, to be valid conditionally for a period of six years from July 1st next preceding the date of issue unless otherwise stated in its face may be issued upon a record properly certified by the president to a person who has graduated from a class A normal school at any time subsequent to the approval of the courses of class A normal schools for the certification of teachers.

5. Any valid certificate issued by the State Department of Education which is within less than one year of the date of legal expiration may be extended for a period of one year from date of expiration by the satisfactory completion of an approved course of study at a class A normal school for a period of six weeks.

6. An expired certificate or one within the last year of its life, issued by the State Department of Education may be renewed conditionally for the period of its original issue upon the completion of a course of study for a period of twelve weeks at a class A normal school and any such certificate may be renewed for a period of one year upon the completion of such a course for a period of six weeks.

#### **High School Graduates.**

Graduates of high schools who expect to teach will have a good opportunity here to get professional preparation. They can enter at any time and get in six terms of three months each. If one has to stop to teach at the end of one year he will be given a professional class B certificate, which will entitle him to teach in elementary or Junior high schools.

**If one attends six weeks he will receive a second class certificate without examination.**

#### **Lectures and Entertainments.**

A number of addresses by state officials and representatives of special government activities will be made during the summer school and as the school possesses a first class motion picture machine an effort will be made during the summer school to supply a number of famous and entertaining pictures at cost to the students.

#### **Opportunities for Physical Exercises and Development.**

Regular physical instructors for men and women will be on hand during the summer school. Formal gymnastics will be given daily for both men and women and regular periods will be set apart for the playing of games consisting of volley ball, base ball, indoor base ball for girls, and tennis. The gymnasium with competent instructors for both men and women will be open twice per week for each. Games which teachers may use in their schools will be played and taught.

### Extension Department.

An extension department was organized at the beginning of the session in co-operation with the State Department of Education for the purpose of assisting teachers in service. Extension study centers are now located in seven counties and the enrollment is as follows:

Blount .....	39
Clay .....	17
Calhoun .....	67
Etowah .....	19
Jefferson .....	15
St. Clair .....	88
Total .....	300

Certificates are extended for this work and credit toward a higher certificate and graduation is given at the Normal Schools. Much interest on the part of teachers has been manifested.

(Bulletin 40 issued by the State Board of Education.)

### BRANCHES OF STUDY FOR THE VARIOUS GRADES OF CERTIFICATES.

ALL BOOKS should be ordered from the State Depository, Loveman, Joseph & Loeb, Birmingham, Ala.

All prices indicated in this bulletin include postage. Send remittance with all orders.

#### THIRD GRADE CERTIFICATE.

Examinations for third grade certificates will be given on spelling, reading, penmanship, arithmetic, English grammar, United States history, geography, physiology and hygiene, agriculture, theory and practice of teaching and class management.

#### SECOND GRADE CERTIFICATE.

Applicants for second grade certificates are required to stand examinations in all branches prescribed for third applicants with the addition of Alabama history and additional requirements in English, arithmetic, United States history and civics, geography, and theory and practice of teaching and class management.

#### Second Grade Literature.

April, 1921.

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)

(The following selections taken from Elson-Keck, Junior High School Literature, Book 1; price, \$1.20.)

Flower and Tree Poems.....	pp.	53- 68
Narratives in Verse and a Descent into the Maelstrom.....	pp.	168-209
Early American Spirit of Freedom.....	pp.	345-396
American Scenes and Legends.....	pp.	466-530

Patriotic Poems and Selections:

Pioneers! Oh Pioneers!, p. 557; The Beanfield, p. 559; The Flag Goes By, p. 557; Citizenship, p. 580; America's Answer, 591; and The American Flag, Beecher, p. 572.

July, 1921.

(The following selections taken from Elson-Keck, Junior High School Literature, Book 1; price, \$1.20.)

Animal and Bird Poems.....	pp.	1- 52
The Wreck of the Golden Mary, and Tales from Shakespeare .....	pp.	210-258
England and Freedom .....	pp.	330-343
American Literature of Lighter Vein.....	pp.	531-552
Patriotic Poems and Selections:		

The Ship-Builders, p. 562; The Builders, p. 566; The Star Spangled Banner, p. 578; The Character of Washington, p. 583; The Twenty-Second of February, p. 586; and The American Flag, Drake, p. 577.

#### **Second and Third Grade Theory and Practice of Teaching.**

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)

Rapeer, The Consolidated Rural School.....	Price	\$1.75
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#### **First, Second and Third Grade Reading.**

Briggs and Coffman, Reading in Public Schools.....	Price	.99
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### **FIRST GRADE CERTIFICATE.**

Persons who make applications for first grade certificates must stand examinations in all the branches mentioned in the requirements for third and second grade certificates, and in the following additional subjects: Algebra through quadratics, plane geometry, physics, elementary psychology, the school laws of Alabama, advanced English, higher grammar, literature, composition and rhetoric). and theory and practice of teaching and class management.

#### **First Grade Literature.**

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)

April, 1921.

Shakespeare, As You Like It.....	Price	.40
Bryant, Thanatopsis, Sella, and Other Poems.....	"	.40
Swift, Gulliver's Travels.....	"	.40
Macaulay, Lord Clive .....	"	.40

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)

July, 1921

Shakespeare, Richard III.....	Price	.40
Coleridge, The Ancient Mariner, Christabel, and Kubla Khan .....	"	.40
Wister, The Virginian .....	"	.40
Southey, Life of Nelson .....	"	.40

#### **First Grade Theory and Practice of Teaching.**

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)

Judd, Introduction to the Scientific Study of Education	Price	\$1.55
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#### **Psychology.**

Phillips, Elementary Psychology .....	Price	1.35
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## LIFE CERTIFICATE.

April and July, 1921.

### Text.

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)  
Cubberley, Public Education in the United States (History  
of Education)----- Price \$1.75  
Briggs, Junior High School -----Price 1.60  
Burch and Patterson, American Social Problems-----Price 1.30

### IMPORTANT GENERAL INFORMATION FOR APPLICANTS.

1. No person under sixteen years of age will be allowed to write for an examination for any grade of certificate.

2. The fees for the various classes of certificates are as follows:

Third grade certificate -----	2.00
Second grade certificate-----	1.50
First grade certificate -----	\$1.00
Life certificate -----	3.00

3. The State Board of Education can grant no special examination in Montgomery or elsewhere for any reason whatsoever.

4. Under no circumstances will the examination papers of any applicant be returned. The law requires all papers to be kept on file for a period of six months following the examination, and they are then destroyed.

5. All requests for reviews of papers and for additional information, such as grades and the like, will be placed on file for attention only after the work of grading the papers and making reports of the results of the examinations in all the counties has been completed.

6. An applicant cannot write an examination merely in the subjects failed in at a preceding examination.

7. An application for the extension of a teacher's certificate should be submitted directly to the State Department of Education after the certificate has expired. Any application for extension which is received before the expiration of the original will be returned to the holder or will be held until the date on which legal extension can be granted.

8. Every application for extension of a teacher's certificate should be accompanied by the legal fee of \$2.00 which is uniform for all grades and classes of certificates.

9. A duplicate of a certificate of any grade or class which has been lost or destroyed may be secured by application upon the prescribed form and the payment of the uniform fee of one dollar.

### RECOGNITION TO BE GIVEN ALABAMA TEACHER'S READING CIRCLE CERTIFICATES.

Credit for one reading circle certificate will be allowed, provided that this certificate shall have been issued within one year next preceding the date of the examination at which the teacher is applying.

Credit for two reading circle certificates will be allowed, provided that these certificates shall have been issued within three years next preceding the date of the examination at which the application is made. Credit for three reading circle certificates will be allowed, provided that these certificates shall have been issued within four years next preceding the date of examination at which the application is made. Credit for four reading circle certificates will be allowed, provided that these certificates shall have been issued within five years next preceding the date of the examination at which the application is made.

**Subject to the Above, Credit Will Be Allowed as Follows:**

**Second Grade Applicants.**—Theory and practice of teaching and class management. One reading circle certificate will exempt from two questions; two certificates from three questions; three certificates from four questions; and four certificates, or a diploma, from the entire examination on this subject.

**First Grade Applicants.**—Theory and practice of teaching and class management. One reading circle certificate will exempt from one question; two certificates from two questions; three certificates from three questions; four certificates, or a diploma, from the entire examination on this subject.

**Life Applicants.**—Two reading circle certificates will exempt from one question on each of the professional books other than the history of education; three certificates from two questions on each of these books; and four certificates, or a diploma, from the entire examination on these books.

All applicants for life certificates are required to write the examination in the history of education. This examination may include questions from sources other than the specific text adopted.

**Note**—The questions attempted in theory and practice and class management are valued at 100%. If an applicant is exempt from all but one question, it is valued at 100%; if two are required, each is valued at 50%.

**READING CIRCLE TEXTS, 1920-21**

(Order from Loveman, Joseph & Loeb, Birmingham, Ala.)

1. Judd, Introduction to the Scientific Study of Education -----	Price	\$1.55
2. Rapeer, The Consolidated Rural School-----	"	1.75
3. Briggs, Junior High School-----	"	1.60
4. Burch and Patterson, American Social Problems---	"	1.30

**WARNING**

Send one dollar reservation fee without delay to insure getting a place. We will try to take care of all who come, but cannot guarantee a place to those who do not write.