Institutional Effectiveness Committee Minutes   Institutional Effectiveness Committee

2-14-2022

Minutes 2-14-2022 | Institutional Effectiveness, Writing Across the Curriculum Subcommittee

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Writing Across the Curriculum Committee

Part of the Institutional Effectiveness Committee

02/14/2022

Present:
Katelyn Williams (School of Arts and Humanities, Co-Chair)
Andrea Porter (School of Arts and Humanities, Co-Chair)
Wendy Stephens (School of Education)
Serena Gramling (School of Health Professions and Wellness)
Jody Long (School of Human Services and Social Sciences)
Mark Sciuchetti (School of Science)
Pam White (Learning Services)
Benjamin Cunningham (School of Business)

Absent: Serena Gramling (School of Health Professions and Wellness)

Guest(s): None

Item	Discussion	Decision/Action
1. WI Course Approvals	1. AE 393 Junior Seminar 2. RT 464 Research in Respiratory Care	• RT 464 needs clarification on number of written assignments, the revision process, and grade derived from written assignments. • AE 393 needs clarified language on revision. • Both course approvals are pending these changes.

2. WI Syllabi Changes	• The committee discussed how to proceed when considering courses that have already been approved as "WI," but faculty wish to update the "official" approved version of the syllabi.	• The committee determined that we would create a new form for faculty to use to submit new iterations of an already-approved WI course • This form would be open to a rolling submission – no specific deadline but submission accepted from August-May.
3. WI Course Changes in CourseLeaf unrelated to WAC Requirements	• The committee discussed how to proceed when WI courses submit changes in CourseLeaf for minor details (course titles, prerequisites, catalog language)—matters unrelated to the WAC requirements • Should be committee be involved in this workflow process?	• Committee determined that the director would email the faculty who submitted the changes to clarify what changes are being made. • Committee determined that the whole committee would not need to vote on minor issues unrelated to WAC requirements.
4. Catalog Language clarifying WAC requirement for dual-degree seeking students	***Writing Across the Curriculum*** Writing Across the Curriculum (WAC) is a program that seeks to establish, recognize, and support the use of writing in multiple forms and various genres within a student's academic experience. It helps students transfer important written communication skills learned in composition to their major courses and, then, their professions. Specifically, writing within the discipline helps students to • Communicate information clearly • Clarify thinking • Learn new concepts and information • Think critically • Become familiar with and practice writing useful for their career. Writing Across the Curriculum is a model that has been adopted by institutions nationwide and is the product of extensive research on best practices in teaching and learning. WAC at JSU requires that a student successfully complete the first-year composition course sequence and two Writing Intensive courses (WI) in order to graduate. At least one WI course must be at the upper-level (300 or 400-level course). Eligible courses have the WI designation, and	• Committee approved this catalog language.

	advisors will guide students to the appropriate courses based on their major. Transfer students *and* students seeking a second bachelor's degree are expected to complete a minimum of one WI course at JSU.	
5. WAC Program Assessment	The committee discussed how to perform longitudinal program assessment with the goal of ensuring our outcome (improving student thinking/writing) Discussed using NSSEE survey results and using Office of Institutional Research to collect data on student writing experiences (NSSEE) and of grade distribution in WI courses for Pre-WAC (Spring 2021) and First-Semester WAC (Fall 2021) terms. Discussed how to collect student writing samples from WI courses Discussed the application of a rubric to be used for disciplinary writing criteria	• Assessing student writing pre-WAC using: NSSE results; grade distribution in pre-WI courses; writing samples from pre-WI courses • Assessing student writing post-WAC using same benchmarks. • For the next meeting: rubric standards from disciplines
General Suggestions	None	
Next Meeting Date	Monday, Feb. 21 @ 12:30-1:30 on TEAMS	

Notes:

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