



9-11-2023

Faculty Senate Recommendation (#2324-01) | Recommendation Regarding Required Syllabus Statements/Policies

JSU Faculty Senate

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Recommended Citation

JSU Faculty Senate, "Faculty Senate Recommendation (#2324-01) | Recommendation Regarding Required Syllabus Statements/Policies" (2023). *Faculty Senate Resolutions & Other Documents*. 16.
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JSU FACULTY SENATE 2023-2024
Recommendation #2324-01

Recommendation Regarding Required Syllabus Statements/Policies

Whereas, faculty are often being asked to include new, required information on their syllabi days before the Fall semester starts, and

Whereas, faculty often have their courses already prepared in weeks or months in advance of the Fall semester starting, and

Whereas, the Fall semester course shells in Canvas are released in late Spring, and

Whereas, students begin registering for Fall semester courses in mid-Spring,

(1) The JSU Faculty Senate recommends that the JSU administration set a yearly deadline of March 1 for all changes to any university-wide required syllabus statements/policies for Summer of the current academic year or Fall of the following academic year (e.g., Title IX, Disability Resources, Military-Connected Students, Scholar's Code, etc.). These statements/policies should be distributed to faculty and Online@jsu no later than March 1.

(2) The JSU Faculty Senate recommends that any additional college- or department-specific syllabus statements/policies should be distributed to faculty no later than April 1.

(3) The JSU Faculty Senate recommends that changes to syllabus statements/policies at any level (university, college, or department) which are to be implemented in Spring semester of the current academic year, should be distributed to faculty and Online@jsu no later than October 1.

*Note: These dates were set in consultation with Online@jsu as to the latest date which they need these university-wide syllabus policies in order for them to be included in the Canvas course shells.