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JSU Digital Commons

Safety Committee Minutes

Safety Committee

2-9-2022

Minutes 2-9-2022 | Safety Committee

Natalia Esparragoza

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Safety Committee

02/09/2022

Present: Charles T. Moore, III, Megan Meade, Bernice George, Michael Barton, Natalia Esparragoza, Andy Green, SGA VPSA, Avery Davis, Allison Casey, Justin Parker, Dusty Cowan, Sean Creech, Skip Clark, Brandy Russell, Elizabeth Morrow.

Absent: Brody Jones, Brooke Lyon, John Abraham Davis, Randy Blades, IT representative.

Guest(s): N/A

Item	Discussion	Decision/Action
Call to order	Meeting was called to order at 2:35pm by Elizabeth Morrow. Members participated via Microsoft Teams and in person at Military & Post-Traditional Student Services - Daugette Hall Basement	
Old Business		
Safety Committee January meeting minutes	Approved by the committee.	Ms. Esparragoza will send document to be uploaded in Digital Commons portal
McClellan Center Evacuation plan 1 st & 2 nd floors	Approved by the committee.	Ms. Esparragoza will send document to be uploaded in Digital Commons portal
School of Science	Collection and disposal of hazardous waste pick up.	Waiting quotes from vendors
Drama Department Scissor Lift purchase	ETA for new scissor lift.	Waiting updates from vendor.
Rifle team Rifle range lead exposure	Mr. Charles Moore provided an update on the project. Currently working on design parameters, procurement, and installation with Whorton Engineering and Mr. Moses. Engineer, Randy Whorton, provided a design parameter to be establish in the space and it is defined as: a) Increase the airflow volume to more than double b) Add a filtration to ensure the lead is not going out, either in recirculated form or as exhaust air, to the environment.	Work in progress. More information to come once available from Mr. Moore.
McGee Hall Compressed air 2nd floor removal	Mr. Charles Moore and Mr. Tony Hulsey will determine a schedule to complete project when the building is empty. Ms. Bernice George notified that there are not laboratory activities on Fridays for the Chemistry department and may be an opportunity to use Fridays to work on the project.	Work in progress. More information to come once available from Mr. Moore.
AEDs – New purchase	Mr. Barton notifies that he is currently waiting for updates on budget allocation to purchase new AEDs to be allocated on all JSU housing facilities in addition to maintenance funds. Mr. Moore is currently developing an inventory checklist for Public Safety staff to have control and records of AEDs (Serial number, expiration dates for batteries, expiration dates for pads, locations, quantities, among others.) with the help of Mr. Clark and Mr. Barton	Work in progress. More information to come once available from Mr. Barton.
Emergency response vehicles	AEDs for emergency response vehicles are ready for pick up.	Mr. Barton and Mr. Moore will coordinate time.

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Safety Committee Sub-Committee	Committee reviewed and assigned members to three sub-committee (Hazard Analysis, Community Awareness, and Incident Reviews). <u>Refer to document: Sub-Committee Members</u>	Document to be approved by committee on next meeting.
Safety Committee Alternate Meeting Times Spring 22	Meetings will be the 2 nd Tuesday of each month at 2:30pm.	-
Safety Committee Leadership Rotation	Leadership will rotate through units annually. The selection of the committee leadership and sub-committee will be done by voting and current leadership/sub-committee members cannot repeat consecutive years.	-
New Business		
Division of Student Success Sean Creech, Disability Resources	Student Success staff needs training on: <ul style="list-style-type: none"> • Active Shooter / Hostile Threat training for library. • Panic Button – Assess for appropriateness and locations. • Fire and Other Hazard Drills / Protocols. • Place of Refuge / Shelter in Place and Notification Training and Protocol. 	Mr. Creech will send email to Mr. Barton to coordinate on-site evaluation and training schedules. More updates to come once available.
Other		
JSU all campuses ADA compliance State Regulations Safety Standards	Mr. Sean Creech explained that there are ADA compliance issues that need to be addressed for the following buildings: Merrill Hall, Brewer Hall, International House and Stone Center in addition to inspect other locations across the university. Mr. Skip Clark suggested to create a cross functional team with Hazard Analysis subcommittee and Capital Planning members to review contractor’s work, standards and regulations before a campus project is finalized. In the event of a safety concerns, these will be presented, reviewed and address by the Safety Committee to ensure contractors follows guidelines and prevent future expenses for the University.	Mr. Creech will send email to Mr. Barton to coordinate future actions with help of Capital Planning and Hazard Analysis Sub-Committee. More updates to come once available. To be approved by the committee on next meeting.
Adjournment	Have no further business to discuss, the meeting was adjourned at 3:25 pm.	