



Jacksonville State University
JSU Digital Commons

Institutional Review Board Minutes

Institutional Review Board

8-13-2021

Full Board Review 8-13-2021 | Institutional Review Board

Erin Rider

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- Attendees: Erin Rider, Mary Anne Templeton, Kimberly Westbrooks, Douglas Stephens, Lynn Garner, Jennifer Mead, Justin Bagley
- Mary Anne – Needs a verbal assent; how will younger children know to complete the form
- Kimberly – Piedmont has a 5% Hispanic population; needs a form in Spanish
- Erin – what will happen with children who do not consent; when will there be time for the form to be completed
- Douglas – more clarification on how the forms will be completed and who will be completing the forms
- Kimberly – no wording that they can stop at any time once started; no notification of no repercussions
- Mary Anne – overall consent issues
- Kimberly – sensitive topic, how will it be secured; yes/no questions not labeled, not labeled when they
- Erin – terminology for 6th graders; lengthy questions on K-5; one form completed per family but what if multiple children
- Douglas – clarification for families that have more than one child in school system; section 5d – current data for current school year to justify participants; why is a 50% return rate justifiable?
- Mary Anne – junior high, consider wording – mental health counseling may be replaced with school counselor, just a suggestion to get better wording
- Kimberly – security portion – 8b, data stored in survey monkey and excel spreadsheet – needs to be password protected
- Douglas – section 1 – Dr. Newton not listed; in section 8 listed as PI and listed as having access to data, needs to be listed in section 1 and complete CITI training; section 2b – review category listed as exempt, needs to be changed to full board review; section 5c – indicate inclusion criteria but needs exclusion criteria; section 7a – project is minimal risk rather than no risk; section 7c – requirements to purchase early warning system, no other place is it mentioned how it will be used; section 7e – how will the information be shared with participants, submit report to Rachel Smith but does not clarify how to study participants, Rachel could disseminate, needs to ensure that there is no identifiable information; section 8a – consent forms need to be revised to assent forms, clarification on classification of faculty, possibly can be an identifier in a small population (ex, 10th grade teachers) so possibly remove all together
- Mary Anne – students with intellectual disabilities/developmental delays, are they excluding them?
- All agreed that if revisions are made, Erin, IRB Chair, can approve the protocol
- Ended meeting at 9:20am