



Jacksonville State University
JSU Digital Commons

Safety Committee Minutes

Safety Committee

1-12-2022

Minutes 1-12-2022 | Safety Committee

Natalia Esparragoza

Follow this and additional works at: https://digitalcommons.jsu.edu/unicom_safetymins

Safety Committee

01/12/2022

Present: Charles T. Moore, III, Megan Meade, Bernice George, Michael Barton, Natalia Esparragoza, Andy Green, SGA VPSA, Avery Davis, Allison Casey, Brody Jones, Sean Creech, Skip Clark.

Absent: Dusty Cowan, Brooke Lyon, John Abraham Davis, Justin Parker, Brandy Russell, Elizabeth Morrow, David Thompson, Michael Sanders, Randy Blades.

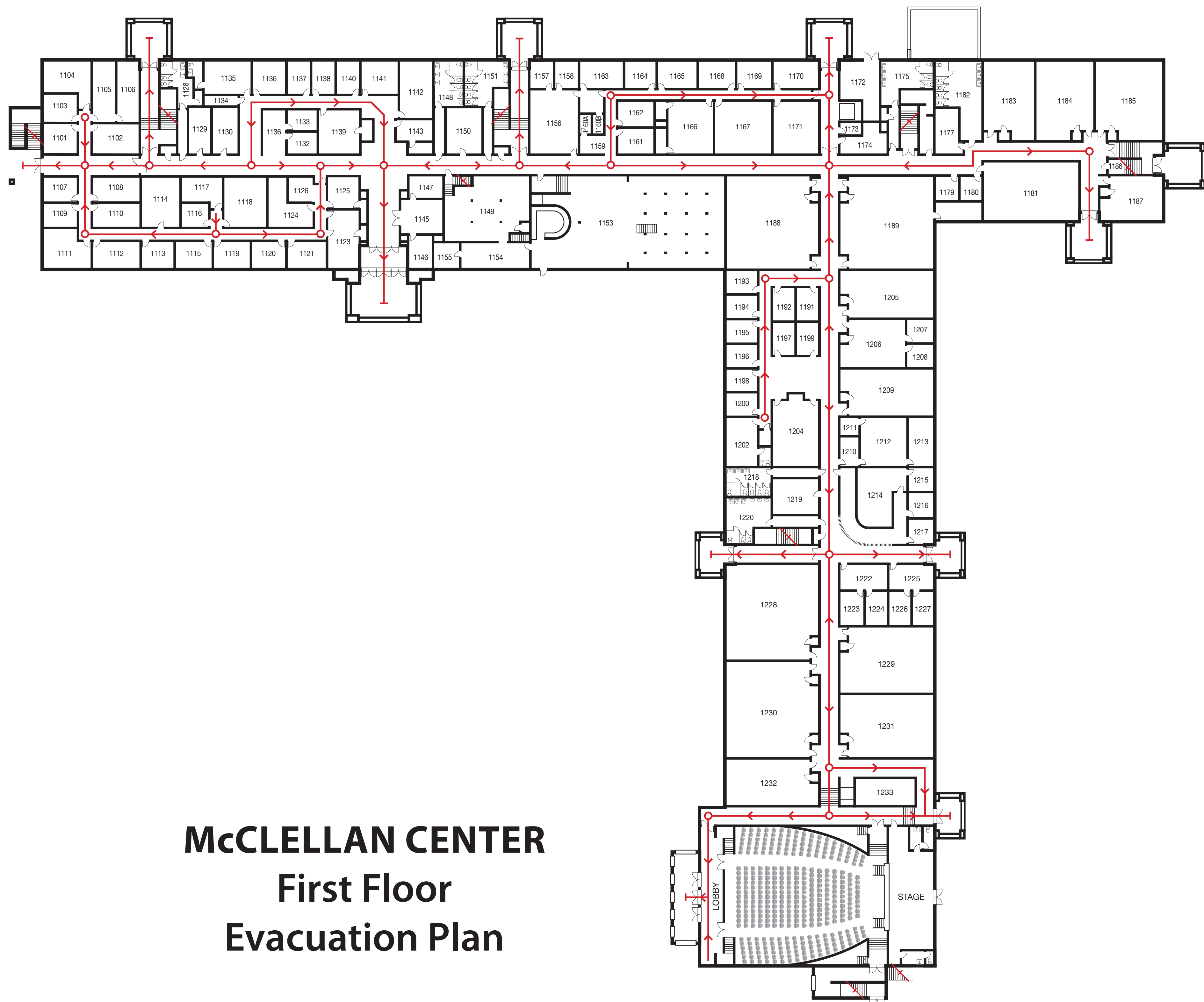
Guest(s): N/A

Item	Discussion	Decision/Action
Call to order	Meeting was called to order at 2:30pm by Mr. Barton. All members participated via Microsoft Teams.	
Old Business		
School of Science	Collection and disposal of hazardous waste still in progress. Currently working on list of items once completed vendor will be contacted for pick up. Estimated to be finished close to Spring Break not later than beginning of Summer.	Work in progress.
International House	Mr. Charles Moore has explained that fire scape ladders are now assemble and fully operational.	Ready to be deployed.
International House	Mr. Charles Moore has explained that asbestos removal in mechanical room has been completed during the Christmas break. There is no release of asbestos fibers in area.	-
International House	Mr. Charles Moore will coordinate fire drills and training for JSU faculty, staff and students and include the City Fire Marshall for the first drill.	Work in progress.
Rifle team Rifle range lead exposure	Mr. Charles Moore is continuing to work on this matter, currently waiting for new updates and details from Mr. Josh Moses.	Mr. Charles Moore is waiting for Mr. Josh Moses' response.
McGee Hall	Mr. Charles Moore has confirmed that compressed air removal and cut offs set up on 1 st floor has been completed. It is to be determined a timeframe to address the 2 nd floor, work can be tentative performed during Spring Break and Summer.	Mr. Charles Moore will coordinate with Mr. Tony Hulsey.
McClellan Center	Mr. Andy Green has provided the evacuation plan for 1 st and 2 nd floor. <i>Refer to attach document for layout.</i>	Waiting on review from committee.
Drama Department	Mr. Charles Moore has ordered a new scissor lift for the department. Currently back order.	Mr. Charles Moore is waiting on vendor for an ETA.
Safety Committee Leadership Rotation	Committee leadership rotation.	TBD by the committee.
Safety Committee Representatives	Currently waiting for updated list of committee members from president's cabinet.	Mr. Charles Moore will be sending an updated roster as soon as available.
Safety Committee Sub-Committee	Four areas have been stablished (Hazard Analysis, Community Awareness, Incident Reviews and Membership). Mr. Charles Moore has suggested that HR Director, Ms. Allison Casey, is included in the Hazard Analysis area. Members of committee have been asked to choose a sub-committee to participate on. Each sub-committee will have 3-4 members. <i>Refer to attached document</i>	-Review draft document -Assign remaining members to each sub-committee and make changes as needed to draft document. -Approve document in upcoming meeting.

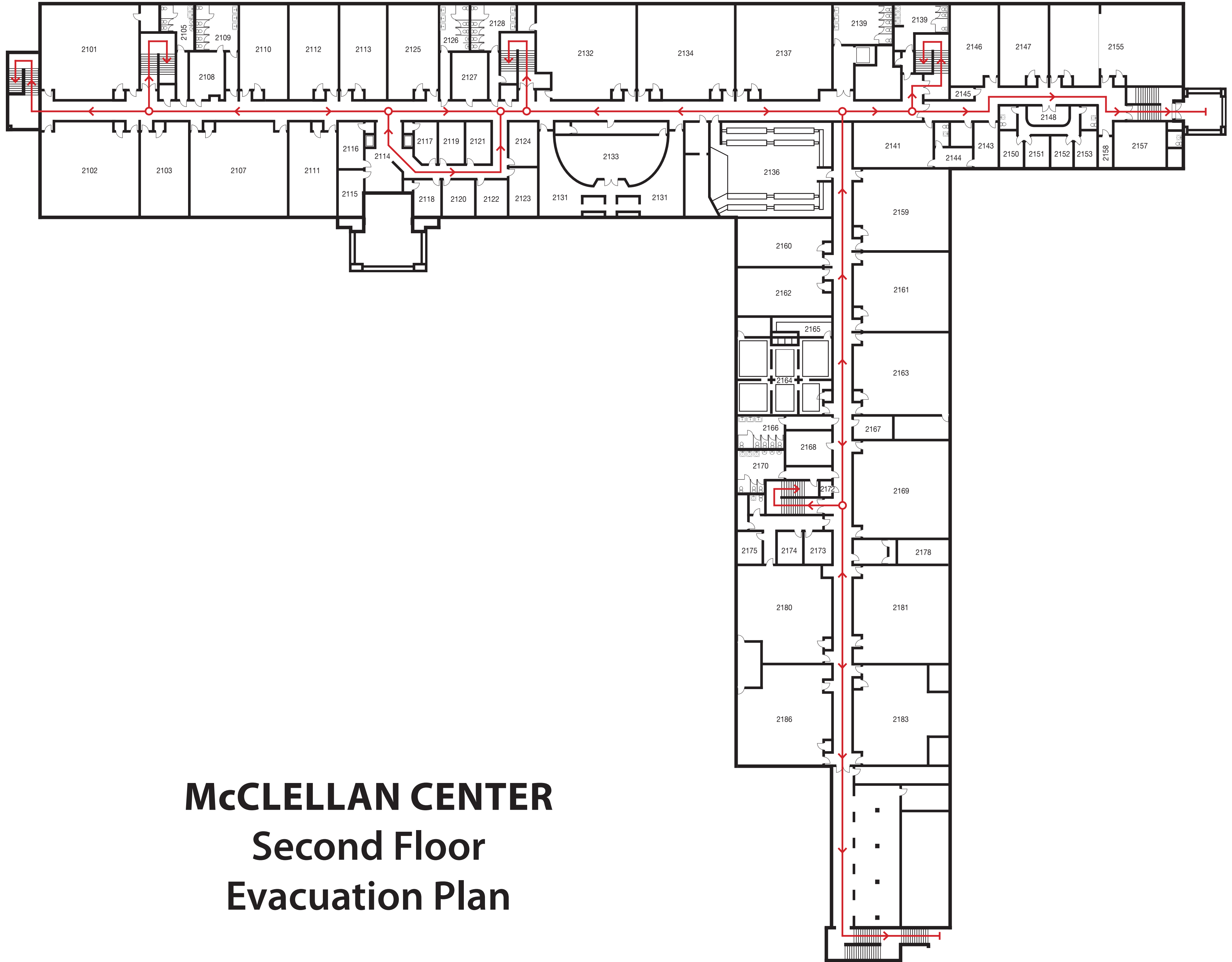
Safety Committee

01/12/2022

<p>AEDs – New purchase</p>	<p>Based on the previous meeting, the committee recommended to have AEDs available in each building on campus. Mr. Charles Moore has suggested in this meeting to prioritize first the campus buildings that have a larger gathering space for candidates to have new AEDs available and then proceed with the remainder buildings. SGA VPSA suggested to also have AEDs on central areas or nearby when larger gathering events are taking place on campus such as football tailgates, previous days, acceptance student days, homecoming events, among others. Mr. Barton explained that on larger events (tailgates, previous days, sporting events, concerts, graduations) there are AEDs available on the JSU Police Patrol and on ambulance through the Fire Department. Mr. Barton also expressed concern about AEDs being unavailable in all JSU Housing Facilities and (4-6) emergency response vehicles. He suggested to prioritize these two areas and proceed on a proposal to purchase.</p>	<p>Committee motions to present a proposal to purchase new AEDs to be assign on all JSU housing facilities. Mr. Barton and Mr. Clark will be working on proposal to be reviewed by the committee in the upcoming meeting. Mr. Barton and Mr. Moore will be working together to address needs for emergency response vehicles.</p>
<p>AEDs Training</p>	<p>Mr. Barton explained that training of AEDs (how to use them, where are they located on campus, etc.), campus community awareness, and proper signage are in the process of being developed to be available in the future (tentative Summer 2022).</p>	<p>More information to come once available.</p>
<p>Severe Weather Planning and Preparedness Training</p>	<p>Mr. Barton on behalf of Ms. Morrow provided an update on this matter. SOPs and FEMA certified tornado safe in Merrill Hall is completed. Three tests have been performed and have been successful. All members on Department Public Safety have been trained or are going to training to better respond on this type of situation. Also, for general training Ms. Morrow and her team are in the process of offering a training class in FEMA certified severe weather tornado and it will be taught in Merrill Hall (Tentative March 2022).</p>	<p>More information about training class to come once available.</p>
<p>New Business</p>		
<p>JSU Environmental Audit</p>	<p>It will be conducted throughout campus, and it will be focused on three different areas (air, land, and water).</p>	<p>Mr. Charles Moore is currently working on this matter. More details to come.</p>
<p>Safety Committee Alternate Meeting Times</p>	<p>Committee member from Art and Humanity has suggested through email to re-evaluate the committee meeting times due to class time conflict. Ms. George and Ms. Meade has suggested to review at the end of each semester the meeting time for the following semester.</p>	<p>Ms. Esparragoza will be developing a poll to determine meeting times for Spring 2022.</p>
<p>Other</p>		
<p>JSU Respiratory Protection Program</p>	<p>Mr. Charles Moore has provided Respiratory Protection Program policy and N95 Voluntary Respirator Use form to be uploaded to Digital Commons portal and share with all divisions. <u><i>Refer to attached documents.</i></u></p>	<p>Ms. Esparragoza will distribute documents to committee and upload to digital commons portal.</p>
<p>Adjournment</p>	<p>Have no further business to discuss, the meeting was adjourned at 3:20 pm.</p>	



McCLELLAN CENTER
First Floor
Evacuation Plan



McCLELLAN CENTER
Second Floor
Evacuation Plan